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**Application for Apprenticeship
2018 Intake**

Closing date for receiving applications is 18th August, 2017

NOTES – Please read carefully

1. Complete this form in block letters.
2. Give an address through which you can easily be contacted, i.e. where you collect mail regularly
3. If you change your address notify the TEVET Service Centre in your region
4. List of occupations on offer is on page 2 of this application form
5. **The TEVET Authority will not be held responsible for application forms which; go astray, lack necessary information and that are incorrectly filled.**

I hereby apply for Apprenticeship in the 2018 Academic Calendar

Applicant's Surname:		Applicant's First Name:	
Applicant's Middle Name:		Date of birth: DD /MM /YEAR ____ / ____ / _____	
Male <input type="checkbox"/> Female <input type="checkbox"/> Marital Status:		Telephone / Cell:	
<u>District/City of Residence</u>	<u>District of Origin</u>	<u>Traditional Authority</u>	<u>Village</u>
Postal Address:		Guardian Name:.....	
		Guardian Telephone / Cell:	
If you are a person with a disability, please indicate the type of disability:			

Please indicate the Occupations applied for in order of priority in the boxes provided below:

First Choice	Second Choice
<input type="text"/>	<input type="text"/>

Reason for your first choice
.....

Previous Technical Background Yes No (If YES, please specify field)
.....

Previous Technical Qualification Yes No (If Yes, please attach a copy of the certificate)
.....

In the event that boarding space is not available, would you consider self-boarding? Yes No

If Yes, tick a district/city which is easier for you to self-board / commute: Blantyre City
Lilongwe City
Zomba City

****Please attach a copy of your Malawi School Certificate of Education or its equivalent ****

I hereby confirm that the information given above is true to the best of my knowledge

Date: ___ / ___ /2017

Signature: _____

2018 TRAINING OPPORTUNITIES

The TEVET Authority is an organization which regulates and facilitates the Technical, Entrepreneurial and Vocational, Education and Training (TEVET) system including the Apprenticeship Scheme in Malawi. The Apprenticeship scheme follows a Competency Based Education and Training (CBET) methodology of delivery. The approach is modular and has a system of continuous and summative assessment. Competences are attainable at an institution and in industry during attachment. The trainee is assessed as competent only if a competence is demonstrated according to standards specified by the industry.

The training programs in various occupations have a maximum duration of **3 years** within which the qualifications listed below may be obtained.

1. Malawi TEVET Foundation Certificate - (Level 1)
2. Malawi TEVET Intermediate Certificate - (Level 2)
3. Malawi TEVET Advanced Certificate - (Level 3)

An opportunity has now arisen to recruit trainees to fill vacant spaces in various Technical Colleges for the 2018 Academic Year (Level 1) as detailed in the table below. **Take note that some of the occupations are offered on Self-Boarding basis.**

OCCUPATION	PLACES AVAILABLE	OCCUPATION	PLACES AVAILABLE
Administrative Studies	220	Motorcycle Mechanics	20
Automobile Mechanics	155	Painting & Decoration	35
Bricklaying	195	Printing	0
Carpentry & Joinery	215	Plumbing	75
Electrical Installation	120	Refrigeration & Air Conditioning Mechanics	40
Fabrication & Welding	70	Tailoring and Fashion Design	195
Food Production	60	Vehicle Body Repairing and Refinishing	15
General Fitting	60	Wood Work Machining	10
Information & Communication Technology	195		
TOTAL			1680

All applicants must have the requirements listed below:

1. Be Male or Female, aged **16 years** and above.
2. Possess a **Malawi School Certificate of Education or its equivalent**.
3. Credit passes in **English, Mathematics and Physical Science** is an added advantage.

Interested candidates should complete the application form available at TEVET Regional Service Centres, District Education Managers (DEMs), Teacher Development Centres (TDCs), NICE offices and on the website; www.teveta.mw. The forms should be submitted to your nearest TEVET Service Centre, using addresses below;

North: TEVET Service Centre
P.O. Box 20138
Luwinga, Mzuzu 2
Tel: 01 320 811/814/819
Fax: 01 320 958

South: TEVET Service Centre
P.O. Box 31559
Chichiri, Blantyre 3
Tel: 01 879 612/613/614
Fax: 01 879 618

Centre: TEVET Service Centre
P.O. Box 1267
Lilongwe
Tel: 01 724 893/708
Fax: 01 726 034

ONLY THOSE APPLICATIONS RECEIVED BY 18th August, 2017 WILL BE CONSIDERED. THE TEVET AUTHORITY IS AN EQUAL OPPORTUNITY INSTITUTION AND THEREFORE FEMALES & PERSONS WITH DISABILITIES MEETING THE CRITERIA ABOVE ARE ENCOURAGED TO APPLY.

Table 1: Details of available trades/occupations

OCCUPATION	DESCRIPTION	ENTRY REQUIREMENTS
Administrative Studies	Deals with secretarial work and front office operations	MSCE
Automobile Mechanics	The art and science of diagnosing and rectifying in mechanical and electrical faults on vehicles.	MSCE with credits in Maths and Physical Science
Bricklaying	The art and science of laying bricks to erect a building	MSCE
Carpentry & Joinery	The art and science of processing and joining Timber/Wood to make products	MSCE
Electrical Installation and Electronics	The design and application of circuitry (wiring of buildings) and equipment for power generation and distribution, machine control and communication	MSCE with credits in Maths, Physical science
Fabrication & Welding	The process of joining metals/ thermoplastics by using electricity or gas	MSCE
Food Production	The art and science of food budgeting, preparation and serving	MSCE with credits in Sciences
General Fitting	The art and science of processing metal products on machines.	MSCE with credits in Maths and Physical Science
Information & Communication Technology	Deals with diverse set of technological tools and resources used to communicate, create, disseminate, store and manage information and the use of application packages and development of basic programmes including networking	MSCE
Motorcycle Mechanics	The art and science of diagnosing and rectifying mechanical and electrical faults on Motorcycles	MSCE with credits in Maths and Sciences
Painting & Decoration	Deals with the art of painting walls/surfaces and sign writing	MSCE with credits in Sciences
Plumbing	The art and science of laying pipes/appliances for water supply and disposal.	MSCE
Refrigeration & Air Conditioning Mechanics	The art and science of installing Refrigeration and Air conditioning systems	MSCE with credits in Maths and Sciences
Tailoring and Fashion Design	Deals with designing, tailoring and management of textiles	MSCE
Vehicle Body Repairing and Refinishing	The process of repairing the bodies of motor vehicles	MSCE
Wood Work Machining	The art and science of processing wood on machines	MSCE